

Chacewater Bowling Club

The Recreation Ground, Falmouth Road, Chacewater,
Truro. Cornwall. TR4 8LP

Members of Bowls Cornwall & Bowls England



Honorary Secretary

Mrs Jenny Prime, Wheelwright Cottage, Chacewater Hill, Chacewater, Truro. Cornwall. TR4 8QB

Tel : 01872 560369

email : jennyprime@aol.com

Dear Member,

RE : Hire of Chacewater Bowling Club

Could you please complete the enclosed booking forms and return it to me.

Please enclose the fee of **£25** for the booking, Cheques payable to "Chacewater Bowling Club".

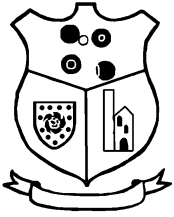
These forms and guest list will remain on file, as this will be evidence of our compliance to: -

- Bar licensing requirements.
- The lease between Chacewater Parish Council and the Bowling Club.
- Chacewater Bowling Club rules.

Once the booking has been approved by the committee you will be notified.

Yours sincerely,

Jenny Prime
Honorary Secretary



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I request permission to book the premises of the above club on (day and date)
..... 20. . for a private function.

I agree to the following conditions and personally accept full responsibility for ensuring that they are complied with :-

1. The relevant fee is enclosed.
2. A list of non members attending, will be posted on the main notice board in the club house at **least 72 hours before the event.**
3. The clubhouse, kitchen and toilet will be left clean and tidy by 12 noon on the day following the event.
4. Any cost incurred by the club to cover breakages or for any other reason shall be re-imbursed in full by me.
5. Any officer of the club may refuse admission to any person, and need give no reason for so doing.
6. The guests will leave in a quiet and orderly manner and by 12 midnight.
7. The member booking the event must be at the event, organise the bar staff and be responsible for the guests.
8. The party will use their own tea towels, linen and aprons.
9. It is my responsibility to ensure that the NO SMOKING policy throughout the club is upheld.

NAME OF BAR STAFF

1

2.....

3.....

SIGNATURE

NAME (block capitals)

DATE

Approved by the club committee :-

Yes / No

Date: